



## GLOBAL COLLEGE OF PHARMACY

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No: GCP/Conv/2014/01

Date:02.09.2014

**B.S. Rana**

Dear Graduand,

We are glad to inform you that the 1<sup>st</sup> Convocation of the Institute will be held on Sunday, the 12<sup>th</sup> October 2014 at 12.00 a.m. at the Institute Auditorium. Dr. Ashok Kr. Ganguli, Director, National Institute of Nano Science will deliver Convocation Address.

In the First Convocation degrees for the years 2008-2014 will be distributed. I extend to you our most cordial invitation to attend the Convocation and to receive your degree in person. I hope that you will make it convenient to be present on the occasion. I wish to emphasize that you must reach the campus well in advance for the occasion so that you are able to participate in the rehearsal held early in the morning. A full scale rehearsal of the function will be held in the morning (i.e. October 12, 2014).

In case you do not participate in the rehearsal, it may not be possible for us to entertain your request for inclusion of your name for receiving the degree in person. Kindly fill in the enclosed Performa and return it so as to reach us latest by Friday, September 26, 2014.

On behalf of the Chairman, Faculty and Students, we have great pleasure in cordially inviting you to attend the Convocation. We will be happy to accommodate you in one of our hostels during your stay here. The official invitation will be issued to you when you collect the gown/ Academic Robe from the Reception Office at the Institute.

The Convocation robe will be "Formal Dress with Tie & Academic Robe" for boys and "Salwar-Kamij (Kurta) or Saree-blouse and Academic Robe" for girls. The Academic Robe will be made available to you on rent at institute.

A rehearsal for the Convocation will be held at 10.00 a.m. on Sunday the 12<sup>th</sup> October 2014 at the Institute auditorium. You are requested to participate in the rehearsal and be present at 9.45 a.m. on 12.10.2014.

Important information and dates for registration to receive DEGREE IN PERSON are given on the site.

### Convocation Schedule

1 <sup>st</sup> Convocation Schedule	12.00 a.m. on Sunday the 12 <sup>th</sup> October 2014
Venue	Institute Auditorium

### Important Dates

Registration for attending Convocation in Person commences on	05.09.2014
Registration will be closed on	05.10.2014
Rehearsal	10.00 a.m. on Sunday, the 12 <sup>th</sup> October 2014
Students to be present at the 1 <sup>st</sup>	11.14.59hrs on Sunday, the 12 <sup>th</sup> October 2014
Convocation at	at Institute Auditorium

### Important Information

- The Institute will arrange to supply the gown for the occasion at the Convocation Reception Office.
- Please note that for operational convenience, the gowns will only be issued from 9.00 a.m. to 10.00 a.m. on 12<sup>th</sup> October 2014(i.e. the day of the convocation). Gowns will not be issued to proxy.
- The graduands are requested to wear proper footwear (shoes) befitting the occasion.
- A sum of Rs. 500/-will be charged as gown hire fee. You have to return the gown as soon as the convocation is over. Otherwise your caution deposit will not be refunded.
- You should report to (the faculty volunteer of your department) at institute building by 9.00 a.m. Graduands are required to occupy the allotted seats at auditorium before the commencement of Convocation i.e. before 12.00 a.m. on 12.10.2014.
- Graduands reaching auditorium building beyond 11.14.59 hrs will lose their privilege of receiving the degree in the convocation.
- Outside/ commercial photographs are not permitted within the venue after the convocation.

### Contact Us

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